

24



# Watson Air Conditioning Co.

Serving All of Navarro County and Surrounding Areas

17229 NWCR 3322 (254) 678-3439  
 Frost TX 76641 TACLB7770E

- Air Conditioning
- Heating
- Refrigeration
- Commercial
- Residential

Customer -	NAVARRO COUNTY JUSTICE CENTER	Date -	12-28-21
Address -	312 W 2ND CORSIKANA TX 75110	Invoice #	
Phone -	PO # 314803	<input type="checkbox"/> Complete <input type="checkbox"/> Paid	
		Dispatched -	
		Arrived -	
		Departed -	

Problem	Quantity	Part #	Description of Part	WH	Price
A/C S ESF NOT WORKING			Debit: 101-512-445 Desc: Unit 5 - LABOR - Resetted TRANSFORMER PO#: NA Invoice#: 12/28/21 Vendor#: 72521		

Unit 1	Air Handler Model		Outdoor Model	
	Serial	Manuf.	Serial	Manuf.
Unit 2	Air Handler Model		Outdoor Model	
	Serial	Manuf.	Serial	Manuf.

	Volts -		PH -		Unit Checklist						
1st Before	Amb.	Suc.	Liq.	SH	SC	Amp Comp.	Amp Cd. Fan	Amp Blwr.	Sup. Air	Ret. Air	AT
2nd After	Amb.	Suc.	Liq.	SH	SC	Amp Comp.	Amp Cd. Fan	Amp Blwr.	Sup. Air	Ret. Air	AT

Description - Found unit Transformer tripped reset shorted BACK OFF ck unit wiring found it was IN THE CONTROL SYSTEM Told them to call electric people they found board went BAD ON THERE SIDE DOWN STAIRS

Total Material			
Service Agreement Discount			
Total Material After Discount			
Residential Tax			
Total After Tax			
Date	Hours	Initials	
12/28	3	EW	195.00
Service Call			
Labor			195.00
Sub-Total			
Commercial Tax			
Shipping			
Total			195.00

By signing the customer agrees the work described above has been preformed to your standards, and agrees to pay for said work. Watson Air Conditioning Co. does not warrant condensate water leaks, and is not responsible for damage caused by leaks. Watson Air Conditioning Co. is also not responsible for any rot, rust, mold or any other fungus existing in your structure.

Customer Signature  
 X Debra Kelly 2/8/22

*[Signature]*  
 2-8-2022



**NAVARRO COUNTY AUDITOR'S OFFICE**

300 W 3<sup>rd</sup> Ave, Suite 6  
Corsicana, Texas 75110  
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,  
Kaye Martin, Assistant  
Lisa Clay, Assistant  
Patty Wells, Assistant  
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

**INTEROFFICE MEMO**

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # \_\_\_\_\_
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other \_\_\_\_\_

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: Per Debra work was done in  
JANUARY Confirmed through maintenance dept

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Memo Steward  
Signature

02/09/2022  
Date

**RECEIVED**

FEB 10 2022

NAVARRO COUNTY  
AUDITORS OFFICE